



Yashoda Shikshan Prasarak Mandal's

## YASHODA TECHNICAL CAMPUS, SATARA FACULTY OF ENGINEERING

NH-4, Wadhe Phata, Satara., Tele Fax- 02162-271238/39/40

Website- <https://engg.yes.edu.in/> Email- principalengg\_ytc@yes.edu.in

Approved by AICTE- New Delhi, Govt. of Maharashtra (DTE, Mumbai)

Affiliated to DBATU Lonere,



**Prof. Dasharath Sagare**  
Founder, President

**Prof Ajinkya Sagare**  
Vice President

**Dr. Vikram Patil**  
Principal

**Ref. No. – IQAC/Meeting-1/AY2025-26**

**Date: -09.12.2025**


### CIRCULAR

This is to inform you that the meeting of the Internal Quality Assurance Cell (IQAC) members is arranged on Saturday 13/12/2025 in IQAC board room at 10:30 AM. Hence, all the members are requested to make it convenient to attend the Meeting and give your valuable suggestions for improvement of the institute in all aspects.

The Agenda for the meeting is: -

#### Agenda

1. Welcome and Opening Remarks
2. Academic and Quality Initiatives
3. Accreditation and Quality Compliance
4. Curriculum and Outcome-Based Education (OBE)
5. Research, Innovation, and Extension Activities
6. Faculty Welfare and Development
7. Student Support and Progression
8. Infrastructure and Resources
9. PBAS Form Revision
10. Career Advancement Scheme
11. Review of Autonomy Process Status
12. Any other Matter with the Permission of Chair

  
**IQAC- Coordinator**  
Dr. N. M. Jamadar



  
**Principal**

#### OUR VISION

YTC, Satara looks forward to become a globally renowned institute of Centre of excellence in technology and management education for rural community for technical and professional knowledge.

#### OUR MISSION

- M1. To achieve the quality and an academic excellence in the frontier engineering areas and management relevant primarily to the nation
- M2. To train and produce the highly skilled and globally competent professionals through quality technical education and to prepare them with industry ready engineers for immediate employment and entrepreneurship.
- M3. To inculcate and develop the research culture can be attributed to quality outputs in terms of research practices and products.
- M4. To develop the professionals having high values of ethics, lifelong learning, teamwork, leadership and social responsibility
- M5. To enhance and empower the rural community by improving the productivity of the agricultural sector



## Invitation for first IQAC meeting of AY 25-26\_ODD Semeter

2 messages

**IQAC\_YTC\_Engineering** <iqac\_engg@yes.edu.in>

Tue, Dec 9, 2025 at 1:08 PM

To: prakash.kulkarni@ritindia.edu, hrishikeshenviro@gmail.com, Sanket Oswal <ssoswal9090@gmail.com>, ashishr.shah@tcs.com, ajinkya sagare <ajinkya.sagare@gmail.com>, registrar\_ytc@yes.edu.in, foe\_hod@yes.edu.in  
Cc: principalengg\_ytc@yes.edu.in

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--  
-Regards

Dr. N. M. Jamadar Ph.D

IQAC Coordinator

Faculty of Engineering

Yashoda Technical Campus, Satara

Email- iqac\_engg@yes.edu.in

Contact- 9503868459







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Vice President

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Principal

### IQAC Meeting Attendance

Date 13.12.2025

Sr. No.	Name	Designation	Sign
1.	Dr. Vikram S. Patil	Principal	
2.	Prof. Ajinkya D. Sagare	Vice President, YSPM Satara	
3.	Mr. Ganesh Survase	Registrar, YSPM	
4.	Mr Ashish Shah TCS	Industry Representative	
5.	Mr Sanket Ostwal	Industry Representative	
6.	Mr. Niraj Uttekar	Nominee from Alumni	
7.	Tanvi Bhosale TY CSE	Student Representative	
8.	Ms Devashri Damale	Student Representative	
9.	Dr. P. J. Kulkarni	External Academic/Quality Expert	
10.	Hrishikesh Kulkarni	Local Community Representative	
11.	Dr. Sarita Balshetwar	HOD, CSE & Teacher Representative	
12.	Dr. Abhijit Zhende	HOD, Civil & Teacher Representative	
13.	Dr. S.S. Itraj	HOD, ETC, & Teacher Representative	
14.	Dr. Tarang Shinde	HOD, Mechanical & Teacher Representative	
	Dr. Suraj Nalawade	HOD, AI&DS & Teacher Representative	
16.	Dr. Anand Shivade	HOD, BSH & Teacher Representative	
17.	Mr. A. V. Jagtap	Head, Robotics & AI & Teacher Representative	
18.	Dr Sadanand Sarapure	HOD BSH & Teacher Representative	
19.	Dr. N. M. Jamadar	Member Secretary	

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**Date: -13.12.2025**

## **IQAC Cell Minutes of Meeting Held on 13/12/2025**

### **1. Welcome and Opening Remarks**

**Dr. N. M. Jamadar**, IQAC Coordinator, welcomed all the members and offered condolence for the demise of **Dr. M. B. Kumathekar**, former IQAC member. He briefly explained the roles and responsibilities of the IQAC cell.

### **2. Academic and Quality Initiatives**

#### **2.1 Review of academic performance and results**

**Dr. N. M. Jamadar** presented the results of the previous academic year. Based on the result analysis, **Prof. Ajinkya Sagare** suggested conducting practice tests for First Year students and ensuring that each student maintains a separate notebook for every subject and regularly writes subject notes. **Mr. Ganesh Suravase** suggested assigning divisions to First Year students based on different performance categories instead of combining them within a particular department. He also suggested preparing a structured action plan for implementation. **Mr. Sanket Oswal** recommended conducting periodic tests and continuous monitoring to improve student performance. **Dr. P. J. Kulkarni** suggested preparing a comprehensive result improvement action plan. He further recommended preparing model answers for university examination question papers. He advised referring to previous years question papers to develop question banks or assignment banks and ensuring that students solve them. **Dr. A. M. Zende** suggested conducting preliminary tests for First Year subjects to enhance exam oriented preparation.

#### **2.2 Curriculum enhancement and value-added courses**

**Dr. Vikram S. Patil** suggested to create faculty awareness about different industry oriented value added courses to be conducted. **Dr. P. J. Kulkarni** asked to collect the feedback from stake holder to identify need for value added courses for curriculum enrichment. **Dr. N. M. Jamadar** suggested to conduct value added course for minimum 30 Hours. **Mr. Sanket Oswal** suggested to certify the value added courses so that the requirements from different industries get fulfilled.

#### **2.3 Activity based teaching Learning and Quality of Teaching Learning**

**Dr. P. J. Kulkarni** suggested to incorporate the projects based learning. Further he suggested to use AI tools in teaching and learning and asked to arrange workshops on teaching pedagogy. **Prof. Ajinkya Sagare** and **Dr. Vikram S. Patil** suggested to visit the different institutes for understanding their teaching learning processes.

**Resolution-** Resolved that to implement structured academic quality improvement measures including result analysis, performance monitoring, practice tests, preliminary examinations, mentoring, exam oriented preparation, and continuous evaluation mechanisms to enhance overall academic performance and student outcomes.







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### 3. Accreditation and Quality Compliance

All members congratulate to Electrical and Computer Science Engineering department for getting NBA accreditation for 3 years.

#### 3.1 Discussion on Revised NBA SAR Format 2025

**Dr. N. M. Jamadar** presented revised SAR of NBA. **Dr. P. J. Kulkarni** asked to circulate the new SAR amongst faculty members to create awareness. He further suggested for maintaining the cadre ratio and to provide exclusive faculty members to reach first year department. **Dr. Vikram S. Patil** informed about submission of pre-qualifier followed by SAR for Mechanical, Civil, ENTC department in the month of April – May 2026.

#### 3.2 Conduction of Academic and Administrative Audit (AAA).

**Dr. N. M. Jamadar** informed about conduction of Academic and Administrative Audit as per DBATU, Lonere guidelines till 31<sup>st</sup> December 2025.

#### 3.3 NAAC-related activities and documentation updates

**Dr. N. M. Jamadar** informed about present status of submission of AQAR to NAAC and all members discussed to wait till receiving of further guidelines from NAAC.

#### 3.4 List of Documents to be maintained

**Dr. N. M. Jamadar** presented list of documents to maintained for showcasing to accreditation agencies. **Mr. Ganesh Suravase** suggested for making documents formats common for NAAC, NBA, NIRF, Affiliating universities and other regulation authorities to avoid repetition of work. **Dr. P. J. Kulkarni** suggested to make common depository to maintain all documents.

**Resolution-** Resolved that the institute shall ensure continuous compliance with accreditation and quality requirements including implementation of revised NBA guidelines, preparation and submission of accreditation documents, conduction of Academic and Administrative Audit as per university norms, and systematic maintenance of accreditation related documentation.

### 4. Curriculum and Outcome-Based Education (OBE)

#### 4.1 Adoption of New Program Outcomes (POs) as per latest NBA guidelines

**Dr. N. M. Jamadar** presented revised list of program outcomes as new guidelines issued by NBA. **Mr. Ganesh Suravase** suggested for conduction awareness sessions on new programs outcomes. **Dr. P. J. Kulkarni** suggested for circulation for guidelines for mapping of course outcomes with new list of program outcomes.





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**Dr. Vikram Patil**

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## 4.2 Initiatives and Implementation of Sustainable Development Goals

**Dr. Vikram S. Patil** suggested to link all mini projects and final year project with sustainable development goals. Further he asked to include information about mapping of project with specific SDG. **Mr. Hrishikesh Kulkarni** suggested to link SDG's with outreach activities such as plastic free campus, waste disposal and waste to fertiliser processing system.

**Resolution-** Resolved that the institute shall adopt and implement revised Program Outcomes as per the latest NBA guidelines and strengthen Outcome Based Education practices through effective mapping, awareness programs, and integration of Sustainable Development Goals into academic and outreach activities.

## 5. Research, Innovation, and Extension Activities

### 5.1 Promotion of research and publications

**Dr. T. R. Shinde** presented R&D policy to promote research culture in the institute. **Ganesh Suravase** suggested to revise the research & development policy and submit the same to competent authority for the approval.

### 5.2 Review of funded projects and consultancy work

**Dr. A. M. Zende** presented consultancy policy to promote consultancy enhancement in the institute.

**Dr. P. J. Kulkarni** suggested to increase the faculty share to 90 % and institute 10% for consultancy work where no infrastructure of institute is utilized. **Mr. Ganesh Suravase** asked to prepare consultancy broucher. **Mr. Sanket Oswal** suggested to reach industries through projects carried out in the institute to gain possible consultancies from industries. **Dr. T. R. Shinde** informed about department wise research projects submitted to university under RGSTC scheme.

### 5.3 Target Setting for publications

**Dr. N. M. Jamadar** proposed publication targets for different cadre or category of faculties. **Mr. Ganesh Suravase** suggested to prepare roadmap to enhance faculty publications and suggested for two paper publication in reputed journal per faculty. **Dr. P. J. Kulkarni** suggested for involvement of students in publication work through their project work.

### 5.4 Strengthening innovation and incubation activities

**Dr. Vikram S. Patil** suggested to initiate prototype development activities for product development. **Dr. P. J. Kulkarni** suggested to identify possible funding agencies and CSR funds from industries. to start innovation activities. Further he suggests to have MOU with premier institute who can collaborate and share the funding with the institute. **Mr. Sanket Oswal** suggested to identify student area of interest through which innovation can be implemented in projects. **Mr. Ganesh Suravase** suggested to assign separate coordinator for CSR and Funding agencies.







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### 5.5 Seed Money Proposal

**Dr. N. M. Jamadar** proposed for seed money funding to promote innovation & product development in the institute. **Dr. P. J. Kulkarni** suggested to involve alumnus from reputed organisation to provide funding which can be utilised as seed money. **Mr. Ganesh Suravase** proposed to assign the seed money fund through the institute to each department subject to submission of proposal.

### 5.6 Faculty Internship Programs.

**Dr. Vikram S. Patil** suggested to utilise the semester break time to complete the internships by faculty members in different industries. **Dr. N. M. Jamadar** suggested the 2-week internship duration for faculty members. **Dr. P. J. Kulkarni** suggested to make use of intern-shala portal for getting internships for students as well faculty members.

### 5.7 Organization of International Conference

**Dr. Vikram S. Patil and Dr. P. J. Kulkarni** suggested to organise the student conference to promote research writing culture in the institute. **Dr. N. M. Jamadar** suggested for the organizing international conference in collaboration reputed Scopus or Web of science publisher to enhance the publications in the institute.

**Resolution-** Resolved that the Institute shall promote a strong research and innovation ecosystem by implementing research and consultancy policies, setting publication targets, strengthening industry interaction, supporting innovation and incubation activities, introducing seed money funding, facilitating faculty internships, and organizing conferences to enhance research output.

### 6. Faculty Welfare and Development

**Mr. Ganesh Suravase** informed about group medical insurance policy renewal is under process. He also informed that the faculty members completed two years of service in the institute are eligible for availing medical leaves and vacation policy. He further informed about providing remuneration for attending FDP/STTP at various institute and reimbursement of fees for completing NPTEL courses subject to certificates must be affiliated with institute.

**Dr. P. J. Kulkarni** suggested to submit the proposal for organizing FDP/seminars to different funding agencies.

**Resolution-** Resolved that the institute shall strengthen faculty welfare and professional development through implementation of medical insurance and leave policies, financial support for FDPs, STTPs, NPTEL courses, and by encouraging externally funded faculty development programs.





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Founder, President

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Principal

## 7. Student Support and Progression

**Dr. Vikram S. Patil** suggested to organise session for faculty members to understand roles and responsibility of mentor. **Mr. Ganesh Suravase** suggested to design mechanism for appreciation of best outgoing students. **Dr. N. M. Jamadar** suggested to conduct prerequisite test to identify slow and advanced learners. **Dr. P. J. Kulkarni** suggested to take feedback from students for implementation action plan for student support system. He also suggested to make availability of

institute resources beyond working hours for students and **Dr. Vikram S. Patil** asked each departments to identify the space or location where students can work after colleges academic hours.

**Resolution-** Resolved that the Institute shall enhance student support systems through mentoring, prerequisite assessments, performance tracking, feedback based action plans, recognition of meritorious students, and extended access to institutional academic resources beyond regular working hours.

## 8. Infrastructure and Resources

### 8.1 Laboratory and library upgradation plans

**Dr. N. M. Jamadar** proposed for laboratory and library upgradation requirements. **Mr. Ganesh Suravase** informed to submit the necessary requirements of laboratory well in advance before commencement of semester. **Dr. Vikram S. Patil and Dr. P. J. Kulkarni** suggested for full utilization of open access resources and based upon need the subscriptions from different journals is to be taken.

### 8.2 Maintenance and audits

**Mr. Ganesh Suravase** informed to submit the laboratory equipment maintenance requirement before commencement of semester. For conduction of energy audit he suggested Electrical Engineering Department faculty members to register as certified energy auditor. Further, to conduct green audit he asked Civil Engineering faculty member to collaborate with Architecture college and get it completed.

**Resolution-** Resolved that the Institute shall review and recommend upgradation, maintenance, and optimal utilization of laboratories, library resources, and ICT facilities, and ensure timely completion of maintenance, energy audit, and green audit activities.

## 9. PBAS Form Revision

**Dr. N. M. Jamadar** proposed for revision of performance Based appraisal form based upon revised guidelines of accreditation agencies. **Dr. Vikram S. Patil & Mr. Ganesh Suravase** suggested to circulate the PBAS form well in advance with faculty members.

**Resolution-** Resolved that the Performance Based Appraisal System form shall be revised in line with the latest accreditation and regulatory guidelines and circulated to faculty members well in advance for effective implementation.







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### 10. Career Advancement Scheme

**Mr. Ganesh Suravase** briefed about career advancement scheme and he informed the eligible faculty members to submit the application under this scheme.

**Resolution-** Resolved that eligible faculty members shall be encouraged to apply under the Career Advancement Scheme and the institute shall provide necessary guidance and administrative support for timely submission of applications.

### 11. Review of Autonomy Process Status


**Mr. Ganesh Suravase** briefed about process for getting autonomy for the institute. He narrated about fulfillment of requirements of UGC for granting the autonomy status to institute. Further is mentioned that by January 2026 the institute likely to get autonomous status. **Dr. P. J. Kulkarni** suggested to make aware faculty members about their roles and responsibilities to work under autonomy.

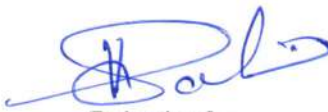
**Resolution-** Resolved that the institute shall continue necessary actions towards achieving autonomous status and create awareness among faculty members regarding their academic and administrative roles and responsibilities under the autonomous framework.

### 12. Any other Matter with the Permission of the chair

No point is discussed here and meeting concluded with vote of thanks given by **Dr. T. R. Shinde**.

**Resolution-** Resolved that no additional matters were discussed and the meeting concluded with a vote of thanks to the Chair.

  
**IQAC- Coordinator**  
Dr. N. M. Jamadar

  
**Principal**  
Dr. Vikram S. Patil